

**SECTION 4(1) (b) (iv)**

**Norms set by the Department for discharge of its functions  
Organizational Targets (Annual)**

The main function and objective of the department (Nagaland State Transport) is to provide basic necessity, affordable and safe transportation to the traveling public in the rural areas and also within and outside the state.

On the other hand, since the activities of the department are quasi-commercial in nature, it is responsible to accrue financial revenue to the state exchequer out of generation of revenue from bus operation. Accordingly internal target is fixed as given below:

<b>Sl.No</b>	<b>Designation</b>	<b>Activity</b>	<b>Units to be Covered</b>	<b>Financial Targets in Rs.</b>	<b>Time limit</b>	<b>Remarks</b>
1	G.M (Directorate)	i) Planning ii) Resource mobilisation iii) Budgeting & monitoring of expenditure iv) Fixing of revenue target & monitoring of daily/monthly/annually revenue returns v) Appointment transfer/posting of staff & officers vi) Maintaining fleet position and fleet utilization and scheduling of services	Records of the whole department	1470.00 Lacs (2011-12)	Financial year	Achievement Rs.1001.24 (2010-11)

Sl.No	Designation	Activity	Units to be Covered	Financial Targets in Rs.	Time limit	Remarks
		vii) Monitoring enforcement activities viii) Monitoring various operational & establishment accounts ix) Maintaining of Land & Building records of the department. x) Enforcing provisions of FRMBA Acts.				
2	Additional Chief Engineer	i) Major repair of all buses ii) Stocking of spare parts/tyres/tubes & flaps & all miscellaneous items iii) Monitoring of vehicles position of the department and maintain of spare parts accounts	Whole department	Nil	Financial year	

Sl.No	Designation	Activity	Units to be Covered	Financial Targets in Rs.	Time limit	Remarks
3	Divisional Managers				---do---	
		i) Monitoring revenue/operational activities of the stations/sub-stations of respective divisions, including budgetary expenditures.	1.Kohima. Kma/wka/phek/meluri/I mphal/pfutsero 2.Mokokchung. Mkg/Zbto/Tsg/Longleng 3.Dimapur. Dmr/Peren. 4. Mon Mon/Tobu/Sonari/Mana kshyu	Rs.302.74  Rs.162.98  Rs.481.47  Rs.95.37		
4	Assistant General Manager/Station Superintendent				---do---	
		i) Directly involved in operating bus service schedules and accounting of revenue receipts and submission of all monthly revenues accounts & fleet returns	i) Dimapur. ii) Kohima. iii) Wokha. iv) Phek. v) Pfutsero. vi) Zunhebto. vii) Mokokchung. viii) Tuensang ix) Mon.	Rs.481.47 Rs.302.74 Rs.66.96 Rs.28.55 Rs.12.80 Rs.52.06 Rs.162.98 Rs.101.70 Rs.95.37		

Sl.No	Designation	Activity	Units to be Covered	Financial Targets in Rs.	Time limit	Remarks
5	Asstt.Station Supdt. & Asstt. Incharge				---do---	
		i) Directly involved in operating bus service schedules and accounting of revenue receipts and submission of all monthly revenues accounts & fleet returns	i) Imphal ii) Mariani iii) Kiphire iv) Meluri v) Tseminyu vi) Pughoboto vii) Chazouba viii) Tuli ix) Chantongia x) Longleng xi) Chuchuyimla ng xii) Sonari xiii) Tobu xiv) Tening & Athibung xv) Jaluki xvi) Dzulha xvii) Sakarba xviii) Mangkolemb a xix) Tamlu	Rs.27.73 Rs.19.13 Rs.73.01 Rs.45.11 Rs.9.08 Rs.4.86 Rs.5.94. Rs.30.09 Rs.9.80 Rs.25.76 Rs.13.00  Rs.3.52 Rs.5.83 Rs.15.30  Rs.5.53 Rs.3.22 Rs.2.06 Rs.3.82  Rs.15.96		