

CHAPTER – 7
(MANUAL – 6)

**A STATEMENT OF THE CATEGORIES OF DOCUMENTS
THAT ARE HELD BY IT OR UNDER ITS CONTROL.**

7.1 Format giving the information about official documents and also the place where the documents are available.

SL NO.	Category of the document.	Name of the document And its introduction in One line.	Procedure to obtain the Document.	Held by/under the control of.
1.	Act/Rules	<u>The Industrial Disputes Act, 1947 and Rules.</u> An Act to improve the service conditions of labour so as to provide for them the ordinary amenities of life and to bring industrial peace.	Application should be made in writing in English or in the official language of the area to the PIO or APIOs, specifying the information sought for. Fees shall also be paid as Prescribed	Held by the Office of the Joint Labour Commissioner Nagaland (Directorate Level) or by the District Offices.
2.	– do -	<u>The Minimum Wages Act, 1948 and Rules.</u> It provides for fixing minimum wages in certain employments.		
3.	– do -	<u>The Payment of Wages Act, 1936 and Rules.</u> It regulate the payment of Wages to certain classes of employed persons.	- do -	
4.	–do -	<u>The Payment of Bonus Act, 1965 and Rules</u> . It is an Act to provide for the payment of bonus to persons employed in certain establishments.	- do -	- do -
5.	– do -	<u>The Payment of Gratuity Act, 1972 and Rules.</u> It is an act to provide for a scheme for the payment of gratuity to employees employed in certain establishments.	- do -	- do -
6.	– do -	<u>The Contract Labour (Regulation and Abolition) Act, 1970 & Rules.</u> It is an Act to regulate the employment of contract labour.	- do -	- do -
7.	– do -	<u>The Industrial Employment (Standing Orders) Act, 1947 and Rules.</u> An Act to require employers in industrial Establishments to define conditions of Employment under them.	- do -	- do -
8.	– do -	<u>The Inter-State Migrant Workmen (Regulation of employment and conditions</u>	- do -	- do -

of service)Act, 1979 and Rules.
An Act to regulate the employment of
Inter-State Migrant Workmen.

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| 9. | - do - | <u>The Trade Unions Act, 1926 and Regulations.</u>
An Act to provide for the Registrations of Trade Unions. | - do - | - do - |
| 10. | - do - | <u>The Child Labour (Prohibition and Regulation) Act, 1986 and Rules.</u>
An Act to prohibit or regulate the Employment of children in certain Establishment. | - do - | - do - |
| 11. | - do - | <u>The Bonded Labour System(Abolition) Act,1976 and Rules.</u>
An Act to provide for the abolition of Bonded Labour. | - do - | - do - |
| 12. | - do - | <u>The Nagaland Shops and Establishments Act 1986 and Rules.</u>
An Act to provide for the regulation of Conditions of work and employment in Shops & Commercial establishments. | - do - | - do - |
| 13. | - do - | <u>The Maternity Benefits Act, 1961 and Rules.</u>
An Act to regulate the employment of Women and to provide for maternity Benefit. | - do - | - do - |
| 14. | - do - | <u>The Equal Remuneration Act, 1976 and Rules.</u>
An Act to provide for the payment of Equal remunerations to men and women For same and similar nature of work. | - do - | - do - |
| 15. | - do - | <u>The Workmen's Compensation Act, 1923 and Rules.</u>
An Act to provide for the payment of Compensation by the employers to the Workers in case of injury/accident. | - do - | - do - |
| 16. | - do - | <u>The Building and other Construction workers (Regulation of Employment and conditions of service) Act, 1996 and Rules.</u>
An Act to regulate the employment and Conditions of service of Building and Other construction workers. | - do - | - do - |
| 17. | - do - | <u>The Building and other Construction Workers Welfare Cess Act, 1996.</u>
An Act to collect Cess for the Welfare of the | - do - | - do - |

Building and other construction workers.

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| 18. | - do - | <u>The Factories Act, 1948 and Rules.</u>
An Act to provide for Safety, Health and Welfare to the workers of Factories of Public & Private undertakings. | - do - | - do - |
| 19. | - do - | <u>The Boilers Act, 1923 & the Rules.</u>
An Act to regulate the Boilers and the Workers in the establishment. | - do - | - do - |

MISCELLANEOUS

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| 20. | Rules | <u>The Nagaland Labour Service (2003) Amendment Rules.</u>
This rule provides for recruitment and conditions of service of the officers under the Joint Labour Commissioner. | - do - | - do - |
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